

Production Supervisor – Wicklow, Ireland

The Production Supervisor will take a lead role in supporting and scheduling production, along with capacity planning. They will have the proven ability to lead and motivate individuals and teams, drive focus in meeting monthly targets, mentor and support team leaders, measure employee performance and deal with any necessary HR issues. They will be customer focused and will have attention to detail for the customer requirements.

This is a hands-on role and the successful candidate will have the ability to demonstrate key leadership skills and willingness to take responsibility, however this role offers the correct candidate the opportunity to progress within the organisation.

The position will require flexibility in hours worked.

Experience

The applicant will have experience/knowledge of the following;

- Staff management, training and HR duties
- Communicating at all levels of the organisation, with excellent interpersonal skills
- Addressing disciplinary matters within area of responsibility and supporting other senior roles as required
- Weekly reports and data on all aspects of production
- Continuous enforcement of Health & Safety and maintenance in keeping with the 5S principles.
- Continual improvement process
- Lean practices and operational efficiency
- Environmental standards

Qualifications and Experience

Below are minimum requirements that the organisation is looking for in a competent Production Supervisor.

The applicant will have qualifications/experience of the following;

- 2/3 years' experience in a manufacturing/production based environment
- Qualification in a supervisor or management role would be an advantage
- Minimum 6 years' experience in a similar role
- Familiarity/experience with an ERP system (e.g. SAP) is an advantage
- Working level of English written and oral (IELTS level 7 or higher if English not first language)
- Interpreting documents such as operating and maintenance instructions, safety rules, etc.
- Ability to calculate mathematical values
- Understanding of basic engineering/technical concepts
- Good understanding of quality system requirements within manufacturing

Preferred Skills

Dortek Ltd. are looking for people with a strong work ethic. The successful candidate will ideally have experience of working in a manufacturing and production role and be willing to adapt and get on with the job as circumstances change.

Our ideal candidate will have a mixture of the following personal skills:

- Be motivated, use initiative to complete the allocated work
- Be a people person

- Be driven to work to high standards
- Excellent communication skills, oral and written
- Ability to work as part of a team
- Be willing to do what is required to achieve customer satisfaction
- Flexible and innovative problem solver
- Punctual

To apply please email your CV to recruit@dortek.com

About Dortek:

Dortek are the global leading suppliers and pioneers of bespoke hygienic GRP door systems. We have produced and installed more than 200,000 door sets for clients in over 40 countries. Established in 1968, our clients come from a wide range of sectors including Pharmaceutical, Biotech, Healthcare, Food and Retail. Dortek has over 45 years' experience in door specification, our dedicated in-house project management team deliver complex, bespoke door packages from initial design to final commissioning.